REGISTRATION FOR FREE SCHOOL MEALS
Key Stage 2 onwards (Year 3 and above)

WARRINGTON
Borough Council

Warrington Borough Council
People Directorate
East Annexe
Town Hall
Sankey Street
Warrington
WA1 1UH

Section 1 – Details of Parent/Carer

Address of Parent/Carer	Mr/Mrs/Miss/Ms	Surname
	First Names	
	Date of Birth	
	Relationship to child(ren)	
Email Address		
Telephone Number		

Are you applying as a foster carer? **Yes** ☐ **No** ☐

Section 2 – Details of Person Claiming one of the benefits listed overleaf

First Names	Surname
National Insurance Number	Date of Birth

I confirm that the claimant listed in Section 2 lives at the above address **Yes** ☐ **No** ☐

Section 3 – Children: please list the names of each dependent child attending school

First Names	Surname	Sex M	Sex F	Date of Birth	School

Section 4 – Declaration

I certify that the above information is correct to the best of my knowledge and belief.

Signature: _____ Date: _____

To qualify for Free School Meals (FSM) the claimant must be in receipt of one of the following:

Benefit	Proof of Benefit
Universal credit (UC)**	Letter or screenshot of entitlement to Universal Credit which must be dated no more than 6 weeks before the date of application.
Support under part vi of the immigration and asylum act 1999	A letter from the Home Office confirming receipt of this support under Part VI of the Immigration and Asylum Act 1999.
Guarantee element of state pension credit	Pension Credit Award Notice (M1000)
Income related employment and support allowance (IRESA)	Letter or screenshot of entitlement to Income Related Employment and Support Allowance which must be dated no more than 6 weeks before the date of application.
**Universal Credit – children from households with annual household earnings of £7,400 or less will be eligible for targeted FSM. In addition to receiving free meals, pupils eligible for targeted FSM will attract pupil premium funding. Children from households in receipt of UC, with annual earnings exceeding £7,400 will be entitled to expanded FSM (meals only)	

Please return your completed form to:

People Directorate,
East Annexe
Town Hall
Sankey Street
Warrington
WA1 1UH
or email to schooladmissions@warrington.gov.uk For further details telephone 01925 446226

Data Protection and Privacy Notice

Warrington Borough Council, Schools and Families maintain a database in respect of Education, which relates to the administration of pupils. All personal information provided on this form is treated in strict confidence in accordance with the requirements of the Act. We may verify information you have provided on this form. This could involve contacting your current school or other Council Departments who maintain appropriate records. The data may be shared with other Local Authorities and the Department of Education, external service providers including appropriate agencies for the purpose of provision of services to your child.

To find out further information about the way that the Council handles your information, please visit: https://www.warrington.gov.uk/privacy_policy